

**THIRD-PARTY BACKGROUND CHECKS UNDER THE ALARM,  
LOCKSMITH, AND FIRE SPRINKLER INDUSTRY ACT, 59 O.S. §§1800.1  
et seq.**

On July 13, 2016, the Alarm and Locksmith Industry Committee (Committee) determined that the Alarm, Locksmith, and Fire Sprinkler Act (Act), 59 O.S. §§1800.1, et seq., permits applicants who have resided in a state other than Oklahoma within the past ten (10) years to provide a current criminal history record check from a reliable source other than the government of those previous states of residence. The authority permitting such record checks is as follows:

Oklahoma Administrative Code (OAC) 380: 75-3-2(b)(2) states:

(2) Initial applications for managers, technicians, salespersons, plan and design and trainees shall be submitted to the Department. Each applicant shall comply with the licensing procedures adopted by the Department. This registration shall be contingent on a security background investigation. Each license applicant shall provide either:

(A) An application and a current criminal history record check dated within thirty days of application from the Oklahoma State Bureau of Investigation. If the applicant has resided in any other state within the past ten (10) years, a current criminal history record check from each state of previous residence will be required. In addition, the applicant shall submit two (2) classifiable sets of fingerprints. The Commissioner may allow for the option of electronic submission of the applicant's fingerprints under licensing procedures adopted by the Department. The applicant shall be photographed by the Department of Labor or an entity approved by the Department in accordance with the licensing procedures adopted by the Department. (This provides for temporary licensure for trainees only.)

(B) An application and two (2) classifiable sets of fingerprints. The Commissioner may allow for the option of electronic submission of the applicant's fingerprints under licensing procedures adopted by the Department. The applicant shall be photographed by the Department of Labor or an entity approved by the Department in accordance with the licensing procedures adopted by the Department. (This does not provide for temporary licensure.)